

## **Small Group Biography**

*[For new groups and ongoing updates]*

### **Leadership**

1. Leader(s) (name, phone, email)
  - 
  -
2. Leader(s) in training (name, phone, email)
  - 
  -
3. Contact person, if other than leader (name, phone, email)
  -

### **Location**

1. Meeting location & address (if same place every week)
  -
2. Major crossroads
  -
3. General location (if meeting location changes from one meeting to the next)
  -

### **Schedule**

1. How often does your group meet
  -
2. What day(s)
  -
3. What time(s)
  -
4. Dinner, dessert, or snack with study
  -
5. Additional group activities (dinners, retreats, etc.)
  - 
  -
6. Is this an on going group (write, “on going”) or is it short term with an ending date?  
(Write, “short term” and list the ending date.)
  -

# Small Group Biography

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## **Book or topic group is studying**

1. Current

- 

2. Past

- 

## **Ministry Outreach**

1. Current

- 

2. Past

- 

3. Frequency of outreach

- 

## **History of Group**

1. When started

- 

2. Additional comments about group

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## **Group Information**

1. Number of attendees

- 

2. New attendees added to your group

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*[For new groups and ongoing updates]*

3. Current attendees names / ages / married / single

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- 
- 
- 
- 
- 
- 
- 

4. Individuals that have left your group

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- 
- 

4. Desired age range, if any

- 

5. Childcare offered?

- 

6. Open to non-believers?

- 

7. Open to new members?

- 

8. Particular focus of group (i.e. new believer, men only, parenting, etc.)

- 

9. Provide a general description of your group that we might use on website or printed small group information.

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